



Policy Committee Minutes

April 1, 2009

Call to order

Michelle Fields stated that the correct policy number for the Conflict of Interest policy is P7-103.

Agenda Items

- ❖ Welcome our newest Policy Committee member: Swen Hunt
- ❖ Approve Board Resolution #04-01-2009-03: Policy Committee minutes from the 02-04/2009 meeting.

Motion to approve minutes: Kay Reiter

Second: Lynn Shock

All approved; motion passed.

- ❖ New Policy Letter: NEG Self-sufficiency. This affects only the Wilmington Airpark workers and is only in effect as long as the NEG is in effect. This is in addition to the five policy letters that were approved at the February meeting.

Discussion: This covers eligibility for employed workers.

Motion to recommend approval of the NEG policy to the full Board: Lynn Shock

Second: Kay Reiter

All approved; motion passed.

- ❖ The previous five NEG policies letters have been revised by the State and need approval by the Area 7 Board.

Motion to recommend approval of the revised NEG policies to the full Board: Carol Owen

Second: Swen Hunt

All approved; motion passed.

- ❖ P7-501: Self-Sufficiency: At the last meeting you voted to put this out for public comment. Area 7 decided to hold it until we saw the state's policy. We will put it out after today's meeting. The main change was to address family sufficiency to include all the earners in family for all ages. Michelle will send the revised policy to committee members before putting it out for comment.

Discussion was held regarding the time frame to use when considering income eligibility.

Area 7's current self-sufficiency standard to make employed people eligible for WIA training is 200% of the poverty level.

- ❖ P7-103: Conflict of Interest: We took the Conflict of Interest section out of the ITA policy, and used the Ohio Ethics Commissions sample policy as a guideline. This is a new draft. Added items include: the definition section and standards of ethical conduct. Discussion was held pertaining to the definition of relationships. It was suggested to use the verbiage "living in the same household" to covers people who may or may not be related.

Area 7 is a public body and falls under the Ohio Sunshine Laws even though Board members are not elected officials.

This policy needs to go through public comment and go through more revisions.

- ❖ Policy P7-502: Individual Training Accounts: This has been revised and ready for public comment. In the customer eligibility section a link for the FASFA eligibility status was added. The States has written a checklist to use instead of the FASFA eligibility.

Comments

- The applicant's statements of eligibility need to be documented and verified to prove their independence.
- Enhancements are not training services.
- Grades and attendance: this wording should be set for whichever is higher, the school's standard or Pell's standard.
- There was discussion about the statement "ITAs are not to be more than 24 months". This will present a documentation hardship. It was suggested to change the wording to "a 2-year program".
- ITA cap: Area 7 will start receiving findings for not looking like systems.
 - ◆ Our sub-systems have different policies within their counties.
 - ◆ Area 7 policy would supersede the county policy.
 - ◆ A cap sets the upper limit of what can be spent, it is not the mandatory amount for each training participant. The cap is based on the costs of training, aptitudes of the participant, and demand occupations in their area, among other things.

This policy will be put out for public comment with recommended changes.

New Business

- ❖ Small business capitalization waiver: this waiver will be extended by the State. The waiver allows a start-up business to receive \$5,000 for training. There was discussion about what the waiver does allow. John Trott can issue an Administrative Guideline (AG) to use the waiver.

Motion to issue AG allowing Area 7 to utilize the State waiver allowing capitalization of small businesses: Lynn Shock

Second: Carol Owen

All approved; motion passed.

The next meeting will be held June 3, 2009.