



# Policy Committee Minutes

4 February 2009

## Call to Order

The meeting was called to order by Jan Wasson at 10:36a.

## Agenda Items

- ❖ Approve Board Resolution #02-04-2009-03: Policy Committee minutes from the 12/03/2008 meeting.
- ❖ New Policy – five NEG policies for Wilmington Airpark
  - These policies apply only to those counties listed in the NEG. The Area 7 counties are Clinton, Highland, Greene, Montgomery, and Fayette.
  - There are no issues around these policies. Area 1 and Area 7 have negotiated on some items. There was a large focus group that came to agreement with these policies as the result.

*Motion to recommend approval of the NEG policies to the full Board: Lynn Shock*

*Second: Kay Reiter*

*All approved; motion passed.*

- ❖ New Policy P7-701: Glossary of Terms
  - This policy went to public comments as a new policy.
  - We did not receive many comments.
  - We removed the definition for “underemployed” from the policy because the feds defined it. The term “underemployed” is used in the Area 7 Self-Sufficiency policy; a person could be underemployed and therefore not self-sufficient.
  - The portion of the definition that says if persons current position is not commensurate with their demonstrated skill level then they could be consider underemployed is vague. After consideration, we decided not to define ‘demonstrated skill level’ at this time.

*Motion to recommend approval of P7-701: Glossary of Terms to the full Board: Kathy Oliver*

*Second: Lynn Shock*

*All approved; motion passed.*

- ❖ Policy Revision - P7-504: Incumbent Worker Training (IWT)
  - This policy went through public comment while Michelle was on maternity leave.
  - Trainee wages can be included in the cost, but there is new guidance on this.

*Motion to recommend approval of P7-504: Incumbent Worker Training to the full Board: Kay Reiter*

*Second: Carol Owen*

*All approved; motion passed.*

- ❖ Policy Revision – P7-502: Individual Training Accounts (ITA)
  - Policy committee prefers to set broad parameters then the locals can detail it down, however, this one needs to be more prescriptive. Most of the controversy is with conflict of interest or appearance of conflict for family members.
  - The policy speaks to Ohio Ethics Law, which does not cover foster or domestic partners even though those groups could pose a conflict of interest.
  - If a customer cannot be removed from conflict, a 3rd party needs to work with it.
  - Comments:
    - Roxane: This protects the agency. The ethics trainer who came to Marion thought a 3<sup>rd</sup> party review process was a good idea.
    - Beth: We should get the opinion of the Ohio Ethics Commission; a formal opinion will probably not be offered without a grievance.
    - Lynn: The ethics section should be its own policy.
  - Michelle will make the conflict of interest section its own policy & will check with Ohio Ethics Commission on the new policy. In the meantime, we should approve the policy as-is, pending the recommended changes.

*Motion to recommend policy P7-502: ITA to the full Board for approval: Kathy Oliver*

*Second: John Bridenbaugh*

*All approved; motion passed.*

- ❖ Policy Revision – P7-501: Self-Sufficiency
  - This is a revision; not yet through public comment.
  - If we apply the self-sufficiency test across the board for the employed and unemployed, we are restricting resume services & other services unnecessarily.
  - We need to make it clear when to look at the self-sufficiency test. It does not apply to the unemployed; only the employed.
  - The level is 200% of the Federal Poverty Level.

*Motion to put policy P7-501: Self-Sufficiency through public comment: Kathy Oliver*

*Second: Lynn Shock*

*All approved; motion passed.*

- ❖ Tracking Tool update

### Adjourn

The meeting was adjourned and the Committee returned to the full Board for reporting.

*The next regular meeting is scheduled for April 1, 2009.*