



**Area 7 Board Meeting
Finance Committee
October 22, 2008**

The Finance Committee discussed two issues.

Issue #1 – Discussion of the software package from NonProfit Technologies. Theo gave samples of reports and report discrepancies that we currently have with the existing software. The question was asked if the issues were going to be resolved and Theo stated “we are working on them with Maximus.” Also asked was does the new software solve all of the current issues and Theo responded “yes.” The committee was very receptive to getting the new software.

Issue #2 – The policy for reporting expenditures. The present policy states that 100% of carry forward funds should be expended by March 31, 2008 in order to prevent loss of funds at the end of the fiscal year. If the funds are not expended the counties are supposed to turn the funds over to Area 7 so that other counties can use them. Theo stated that counties are not turning over the funds in a timely manner. In a lot of cases, funds are not turned over until the end of the fiscal year in June or the beginning of the next fiscal year which is too late.

The committee discussed revising the deadline date for release of funds from March to January 31st in order to give Area 7 more time to use all of the funds. It was stated that if the counties cannot meet the March deadline they would not meet the January deadline. There was discussion of punishment for offenders such as cutting the next years allocation, but was decided against because it would be more of a punishment for the people we are trying to serve. In the end it was determined to leave the deadline for release of funds at March 31st, monitor the counties closely to determine which county is having trouble spending their funds, send a letter to that county in January stating that all funds must be expended by the March 31st deadline or turned over to Area 7. Area 7 will give the finance committee a watch list for those counties as of January 31st. If the counties do not comply inform the committee and they will meet with the commissioners of those counties to impose consequences for the staff that is not compliant.